



2018 Vendor Information | Artists, Crafters & Producers

EAST POINT HOLIDAY MARKETS

Every Wednesday in November & December

Thank you for your interest in participating in the annual Holiday Market in partnership with the East Point Farmers Market! **Please keep this page for your reference.**

Market Location: **Downtown Commons**, 2757 East Point St., East Point, GA 30344

Holiday Market Dates: **Every Wednesday in November (4-7pm) & December (3-6pm)**

Holiday Indoor/Outdoor Markets incorporate an expanded offering of:

- Handmade Art/Craft Items (pottery, woodworking, painting, drawings, textiles, etc.)
- Handmade Toys/Dolls (toy trains, cars, baby dolls, games, blocks, etc.)
- Handmade Clothing (hats, dresses, gloves, shirts, scarves, etc.)
- Handmade Jewelry & Accessories (necklaces, purses, rings, earrings, bracelets, etc.)
- Homemade Personal Care Products (soaps, lotions, body creams, bath salts, etc.)
- Homemade Pet Supplies/Products (pet treats, pet bedding, pet clothing, pet care, etc.)

The East Point Holiday Markets occur adjacent to the East Point Farmers Market & East Point Food Truck & Pop-Up Court.

Application Process: Acceptance into the East Point Holiday Market is for those who are **making or producing their own local product (no re-sale)** and is contingent upon approval by the EPMSA Vendor Committee. Applications must be fully completed (including copies of all required permits, licenses, certifications, and insurance policies) to be reviewed, and all applicants must have approval prior to admittance and participation.

Upon receipt of a completed application, a volunteer member of the EPMSA Vendor Committee will notify you in a timely manner of the decision for acceptance to participate. To inquire about the status of your application at any time, please contact epmsavendors@gmail.com.

Returning Vendors in good standing may be pre-approved, but will require an updated application to be accepted for participation in the current calendar year.

Send completed application form including signed EPMSA waiver, and all required attachments by email to: epmsavendors@gmail.com.

Fees: Upon notification of acceptance for participation in the East Point Holiday Market, vendors must agree that one market fee will be paid in advance and held as a deposit during the Holiday Market Season and will be applied as payment toward the final market fee due during that holiday season.

Holiday Season Markets

Just \$15/market! All November & December Markets*

Absence:** Vendors are expected to attend all days they indicate to the Holiday Market (and are approved by the Holiday Market to sell). Participation by other similar vendors may be limited based on these approved, selected dates. Therefore, if a Vendor is unable to attend a market they committed to, that market fee will be used toward another available market day they are eligible to sell at ***if at least 72 hrs. notice was given to the market via email. Only one reschedule per year is allowed (as we limit participation of other vendors on that day). Only 1 absence per year allowed with less than 72 hrs. notice given. Additional absences without this notice will forfeit the market fee and may forfeit future participation at the Holiday Market.

2018 East Point Holiday Market Vendor Application | Artists, Crafters & Producers

Vendor Name: _____

Contact Name: _____ Cell Phone: _____

Email Address: _____ Bus. Phone: _____

Address: _____

Website URL: _____

Names of family members or employees authorized to sell your products: _____

Holiday Markets are held every Wednesday in November from 4pm-7pm & every Wednesday in December from 3pm-6pm. Set-up beings 1 ½ hours prior to event start.

***Vendors must provide their own 10x10 “straight leg” style tent, tables and chairs**

****Limited power available – please indicate here if you need power: Yes No**

*Additional fee for power may apply – vendor must bring 100’ of exterior rated power cord.

Please **circle** the market dates for which you are applying. (Please indicate all dates that you would be available, and we will work to get you into the rotating schedule).

November 7 – November 14 -- November 21 – November 28

December 5 – December 12 – December 19 – December 26

Vendor Category (Check all that apply)

- | | | | |
|---|---------------------------------------|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Textile/Fiber Artist | <input type="checkbox"/> Woodworker | <input type="checkbox"/> Jeweler | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Potter | <input type="checkbox"/> Painter | <input type="checkbox"/> Seamstress | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Weaver | <input type="checkbox"/> Photographer | <input type="checkbox"/> Paper craft | <input type="checkbox"/> Other: _____ |
| | | | <input type="checkbox"/> |

Product List (Please list all products you plan to sell at the market(s)).

Product Details To be kept permanently with this application, please provide three pictures of your current product with at least two of them representing your product in final form. One may show your product as a work in process, if helpful to our understanding of your handmade methods. Include a photo sheet w/descriptions. Photos are needed to market participating vendors, so please also email the photos to epmsavendors@gmail.com (max size of email is 5MB).

Please list your primary supplies and/or materials and their traceable source(s).

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Describe how your products are potentially different from another similar vendor.

Describe how your products could qualify as natural, sustainable, organic, or healthy.

Describe your connection to East Point and the surrounding Tri-Cities area, if any.

Application Requirements & Checklist

- | | |
|---|---|
| <input type="checkbox"/> Completed Vendor Application (all three pages) including EPMSA waiver | <input type="checkbox"/> Current/active permits, licenses, and insurance policies as required by law for business operation- The City of East Point does not require that a vendor have a City of East Point Business License, so long as they are in compliance with all other laws and regulations. |
| <input type="checkbox"/> Compliance with all health department, Georgia Department of Agriculture, USDA, and any other applicable Federal, State, or Local laws and regulations | |

Vendors are responsible for their own permits and licensing. Proof of all required permits and licenses may be required by regulatory agencies during official inspection of any market. Please indicate the permits and licenses that you will be able to produce upon request on any market day.

Participation & Indemnity Agreement: By submitting this application, the vendor is seeking approval to participate in the East Point Holiday Market.

Requirements for Participation: Vendors may only sell products that are made/produced by the vendor, aligned with the Holiday Market Priorities, and within the vendor categories and product details as indicated on this application. Vendors agree to comply with the "Fees" section of Vendor Information.

Vendors are responsible for the quality and safety of what they sell; thereby alleviating the East Point Holiday Market and the EPMSA from any liability originating from any products sold at the market.

Vendors will pay the appropriate market fee as determined by the East Point Holiday Market Vendor Committee prior to participation in the East Point Holiday Market with one monthly market fee held as a deposit until payable as the last holiday market fee of the season.

Vendors acknowledge that the EPMSA reserves the right to discontinue a vendor's participation from the market upon violation of established Policies & Procedures. All applicants approved to participate will be provided with a copy of the Policies & Procedures and must sign a Market Agreement prior to participation in the East Point Holiday Market.

We, the undersigned, agree to comply with the above requirements.

Farmer or Producer Signature	Date

-----DO NOT WRITE BELOW THIS LINE-----

Approved _____ Fee Paid \$ _____ Cash _____ Check # _____
 Denied _____ Reason: _____

Approved by _____

Date _____

Notes: _____



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PO Box 91274, East Point, GA 30344
www.DowntownEastPoint.com

**WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT
General**

In consideration for my participation in any of the following items including, but not limited to, the events, projects, programs, socials and the like in association with or for the East Point Main Street Association, Inc. as a vendor, performer, provider of services and/or equipment, volunteer, or member (serving on a committee or as a Board Member) of the East Point Main Street Association, Inc., I,

_____ hereby agree to indemnify and hold harmless, release, waive, discharge and covenant not to sue the East Point Main Street Association, Inc., its trustees, officers, agents, volunteers, staff, members, leaders, employees, sponsors, co-promoters, owners or lessors of premises leased or utilized by the East Point Main Street Association, Inc., from any and all liability, claims, demands, actions and causes of action whatsoever arising out of or related to any loss, damage or cost, including any court costs and attorney’s fees that may be incurred, diseases, or injury, including death, that may be sustained by me, or to any property belonging to me, from any and all actions out of any accident, casualty and/or event which might happen while on the premises of or while on the premises being utilized by the East Point Main Street Association, Inc., while volunteering, participating, working or vending at the program and/or event listed above. I further understand that there is no Worker’s Compensation or Accident Insurance furnished by the East Point Main Street Association, Inc.

It is my express intent that this Release and Hold Harmless Agreement shall bind my family, if I am alive, and my heirs, assigns and personal representative, if I am deceased.

In signing this release, I acknowledge and represent that I have read the foregoing Waiver of Liability and Hold Harmless Agreement, understand it and sign it voluntarily; no oral representations, statements, or inducements, apart from the foregoing written agreement, have been made; I am at least eighteen (18) years of age and fully and legally competent to execute this release agreement; and I execute this release for full, adequate and complete consideration fully intending to be bound by the same.

Signature

Date

Printed Name